

PROSPECTUS

FOREWORD

“Performers for every stage expressing talents in every field” is the vision that shapes teaching, learning and assessment at Rochedale State High School. This vision for our students is underpinned by our school motto of “Integrity and Achievement”, which captures the spirit of our students as they strive for and achieve their individual successes. At Rochedale State High School each individual is encouraged and supported to learn and grow academically, socially, physically and creatively. Rochedale High consists of students, parents, staff and community who work together and value Success, Integrity, Participation, Openness and Equality.

Our school has established a friendly and welcoming environment for all students. The school’s strong, supportive and effective student management practices result in a focus on teaching, learning and achievement in all classrooms with each individual valued for their personal talents and potential. The advantages of studying at Rochedale with its moderate enrolment of 780 include:

- **Smaller classes** providing for greater attention to the individual;
- **Relaxed friendly atmosphere** in which students and staff interact in an open and supportive manner;
- **Experienced and knowledgeable staff.**

In addition, Rochedale High has **Development Programs** in the areas of:

- Science, Mathematics and Technology (including Information Technology and Multimedia, Agriculture and Marine Studies);
- The Arts; and
- Volleyball and Touch Football.

The integration of technology into the teaching/learning process is a key feature of the full range of programs at the school with our students having access to over **200 Internet capable networked computers.**

To assist in ensuring that our students are prepared for the world beyond school, Rochedale High has established a number of community, business and industry partnerships that provide training and vocational placement opportunities throughout students’ school studies and enhance their post school options.

Selecting a school for your child’s secondary education will be influenced by many factors. I trust that our Prospectus provides a valuable insight into our school.

Brian Forbes
PRINCIPAL

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GENERAL SCHOOL INFORMATION

Principal	Mr Brian Forbes
Deputy Principal	Mrs Kerry Baumanis
Deputy Principal	Mr Peter Peisker

Address	Priestdale Road ROCHEDALE, QLD 4123
Postal Address	P.O.Box 3340 LOGAN CITY DC 4114
Phone Number	07 3340 0400
Fax Number	07 3340 0444
Email	postr2@eq.edu.au
Website	www.rochedaleshs.eq.edu.au

SCHOOL HOURS

School commences at 8.55a.m. each day and concludes at 3.00 p.m.

In the senior school Early Starts run on Tuesday and Thursday mornings. These classes commence at 8.20a.m. and students are then free to leave school on Thursday afternoons in lieu of these times. Flexible timetabling arrangements are also put in place to meet subject and resource demands.

Sport is held on a Wednesday afternoon for all year levels. A range of interschool and leisure sport activities are available to suit all interests and abilities.

APPOINTMENTS

Appointments may be made to see members of the School Administration or Teaching Staff by telephoning the school office on (07) 3340 0400.

GUIDANCE OFFICER

Ms Corinne Neilsen our Guidance Officer is trained to assist students in appropriate course selection, careers and study skills. The Guidance Officer is also available for personal counselling with students and parents. Appointments may be made by telephoning the school office.

SCHOOL NURSE

Our school health nurse, Mrs Colleen Hunter, is available for student appointments and may be contacted through the school office.

SCHOOL CHAPLAIN

Our school Chaplain, Mr Adam Gallagher, is available for student and parent appointments.

DESTINATION DATA 2007

Each year our school collects information relating to the previous year's graduates. The quality of this data is one measure of how well a school serves its community. The collated destination data for our 2007 year 12's is detailed below:

Destination	% of 2007 Year 12 cohort
University	32%
TAFE	10%
Apprenticeships/Traineeships	9%
Full time employment	19%
Part-Time Work	16%
Seeking Opportunities	6%
Exchange Overseas	8%

Comment
<ul style="list-style-type: none"> 97% of students receive first round offer at University or TAFE. 94% of students in full time work, significant part-time work or study by end February 2008.

SUBJECT PERFORMANCE DATA

Each year the Queensland Studies Authority (the agency responsible for Senior Certificates) compiles subject performance data for each school in the state. In 2007, Rochedale High's year 12 students performed **AT OR ABOVE STATE PERFORMANCE LEVELS** (compiled from both state and non-state schools) in the following subjects:

<ul style="list-style-type: none"> English Mathematics A Mathematics B Mathematics C 	<ul style="list-style-type: none"> Chemistry Physics Biology Economics 	<ul style="list-style-type: none"> Ancient History Study of Society Information Technology Accounting 	<ul style="list-style-type: none"> Business Communication & Technologies Dance Drama Art Chinese
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2007 YEAR 12 PERFORMANCE DATA

<ul style="list-style-type: none"> 56% of students OP 1- 15 97% of students who applied to University/TAFE were made an offer through QTAC. University Programs include: Pharmacy, Business, Law, International Business, Health, Physiotherapy, Psychology, Engineering, Applied Science, Education, Media Studies, Nursing.
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<ul style="list-style-type: none"> 1 student received Federal Ministerial Award for Vocational Education. 3 students achieved Certificate II Hospitality in Kitchen operations. 12 Students achieved Certificate I in Building and Construction. 8 Students achieved Certificate I in Engineering. 16 Students achieved Certificate II in Business. 4 Students achieved Certificate III in IT Broad range of school based apprenticeships and traineeships particularly targeting skills shortages. 5 students achieved Certificate II in Horticulture. 7 students achieved Certificate I in IT. 1 student achieved Certificate III in Business.
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ROCHEDALE STATE HIGH SCHOOL OFFERS A FULL AND DIVERSE RANGE OF OPPORTUNITIES FOR STUDENTS.

We are proud to offer the following opportunities to all students:

- Student/Computer ratio better than prescribed by Education Queensland benchmarks
- Six fully networked computer laboratories with internet access
- Four electronic classrooms for student and staff use
- 6 Network Computer Hubs with internet access in English/SOSE, Science, Maths, Art, Graphics and Resource Centre
- Extended Digital Media, Mathematics and Science programs in Year 8
- Integrated career education program in Year 10
- Integrated personal development program in Year 9
- Arts Development Program – School Touring Troupe
- Tutorial Support Program in Mathematics
- Award winning Gifted & Talented Program (GATE) delivered through the school's Achievement and Development Centre
- Three year senior program for elite athletes and other certified students
- University studies program in Accounting
- Research partnerships with Griffith University and University of Queensland
- Full range of academic and vocational education programs
- Unique programs in Marine Studies and Agriculture
- Industrial Skills Centre in metals fabrication including industry partnerships
- Industry standard stainless steel catering facility
- Virtual schooling and Distance Education options
- Participation in a broad range of academic competitions
- Development programs in Volleyball, Touch and Aerobics
- Wednesday afternoon interschool sport and recreational pursuit options for all students in years 8-12
- Representative opportunities for sportsmen and sportswomen in Metropolitan East sporting competition
- Outstanding District sports performance
- Leadership opportunities across all year levels
- International Student Program
- Annual Snowy Mountains Ski Tour

ANNUAL HIGHLIGHTS OF THE YEAR

2007 saw Rochedale State High School achieve and consolidate the following initiatives.

ACADEMIC

- Qld Siemens Science Experience at Griffith University and the University of Qld
- Science students competed in
 - ❖ Chemical Titration Analysis Competition
 - ❖ Griffith University Year 8 Science Challenge
 - ❖ Griffith University Year 10 Engineering Challenge
- National Chemistry Quiz – student participation.
- Maths Competition results -
 - ❖ Westpac Maths
 - ❖ University of NSW Educational Assessment Australia
- Year 12 Maths C students invited to QUT BEE Link Day (Built Environment & Engineering)
- Yr 8 Maths Team competed in Brisbane Schools' Competition
- ITM students competed in Australian computer Skills Competition.
- Year 8 English students competed in the Readers' Cup competition.
- Winners of the Brisbane Schools Chess Competition.
- BCT students completed Certificate II in Business.
- Senior IT students completed Certificate III in Information Technology Systems (Software Designs).
- Art students competed in
 - ❖ 'Peace Across Cultures' Competition
 - ❖ Young at Art Competition
- Recognition of all students achieving a Sound or above in all subject areas.
- Recognition of students achieving in the top 10% of their year level.

VOCATIONAL

- Agriculture Show Team named "Most Successful School" at the RNA Show.
- Agricultural Show Team successful at shows at Laidley, Gatton, Marburg and Mt Gravatt.
- Students successful in Young Judges Competition.
- Introduction of goats, alpacas and a miniature pig to broaden range of animal management opportunities for students in Agricultural Science.
- Expansion of program of taking animals & displays into local primary & pre-schools.
- Development of hydroponics.
- Development of city/farm education centre.
- Yr 12 Marine Studies students given opportunity to complete Dept of Transport Boat Safe Training Package, in order to obtain their Recreational Marine Driver Licence.
- Yr 11 Marine Studies students able to gain Marine Radio Operators Certificate of Proficiency.
- Yr 11 and Yr 12 Early Childhood Practices students completed Work Experience. at Childcare & Pre-school Centres.
- Yr 12 Early Childhood Practices students ran a 'Funtasia' Play Group at Rochedale South State School every Wednesday morning.
- Yr 11/12 Hospitality students ran weekly Coffee Shop.
- Hospitality students catered for a wide range of school and district functions.
- Certificate II in Hospitality (Kitchen Operations) and Certificate II Horticulture (Landscaping) courses offered to Year 11 students on an afternoon – in conjunction with Metropolitan Institute of TAFE.
- Support to local primary schools from The Arts Department – students working on lighting and sound as part of their Senior Arts program.
- Students participating in School Based Apprenticeships and Traineeships.

CULTURAL

- Yr 10 Art students designed & painted a totem pole for the 'SievX Memorial Project' in Canberra.
- Visit of storyteller Moses Aaron to help Year 8 English students with their own story writing.
- A group of our keenest readers attended the Brisbane Writers' Festival.
- Year 9 students attended a performance based troupe 'In Zu' that focussed on physical theatre.
- Continued growth of instrumental music program.
- Combined Schools' Band won Silver Medal at Brisbane Schools' Band Festival.
- Musical 'Broadway' performed as part of "Every Stage" concert program - over 60 students involved in performance.

SPORT

- Year 8 Physical Education now 4 lessons a week.
- Sports Development subject in Years 9 and 10 for those students committed to sport and seeking a more physically challenging program.
- Touch Football students -
 - ❖ Competed at Whites Hill: minor premiers
 - ❖ Competed in Schools Cup competitions
- Volleyball Students competed in Qld Schools Cups competition and in Australian Schools Competition in Melbourne. (National Champions Open Boys)
- AFL ran a 6 week girls only program for Year 10 students. Students competed and officiated in a 3 week competition.
- Volleyball and Touch Development programs expanded.
- Austouch Program run for 6 weeks in Term 3 - leaders and flag football referees trained by QTA.
- Sports Studies students coaching & refereeing in primary schools.
- Metropolitan Finalists -
 - ❖ Yr 10 Girls Touch - Silver Medal
 - ❖ Yr 10 Boys Volleyball - Bronze Medal
 - ❖ Open Boys Volleyball - Gold Medal
- District Champions -
 - ❖ Yr 10 Boys Volleyball
 - ❖ Yr 9 Girls Volleyball
 - ❖ Open Girls Volleyball
 - ❖ Open Boys Volleyball
 - ❖ Year 10 Girls Touch
- District representatives in Swimming, Cross-Country, Athletics, Touch, Rugby League, Rugby Union, Volleyball, AFL, Cricket, Basketball and Tennis.
- Regional representatives in Volleyball, Touch, Cricket and Athletics.
- State representatives in Touch and Volleyball.
- National representatives in Volleyball.

INTERNATIONAL STUDENT PROGRAM

Rochedale High is proud to be one of only 32 State High Schools accredited to receive and provide educational services to full fee paying international students. To date the school has enrolled international students from China, Brazil, Japan, Chile, Italy, Korea and Germany.

The following reports are from two of our past international students and were prepared by them for their Awards Night and an edition of the school newsletter. I trust you will excuse the grammar in the following reports as English is a second language for both the Chinese and Japanese students who prepared the reports.

For further information about the school's international program and homestay options please contact Ms Carmel Boland at the school.

Letter One

Two years ago, when we arrived at Brisbane International airport, everything seemed to be uncertain and in our minds, speaking English was the most difficult task on earth. In the first few days, we could hardly believe the truth that we were in a totally different country from China. We missed our families and delicious Chinese food. Worse still, we couldn't speak fluent English and that made our daily-lives in Australia very tough.

Fortunately, we started our Australian high school career in Rochedale State High School. By providing a very friendly environment combined with quality educational resources, Rochedale State High School makes our lives here a lot easier. Considering we come from a different social and culture background, the school organises an excellent international student program, which truly gave us a great help in the areas such as English-language support and homestay arrangements. Meanwhile, through both academical and practical teaching, we had significantly developed our English ability in many ways such as speaking and writing. Meanwhile, the school is well resourced with good work space for students and staff, which give us a selection of research information suitable for our assessments. Also, we have been giving a lot of opportunities within the school to participate in activities such as the inter-school sports, as well as math and science competitions. Moreover, in order to assist us for our further education in Australia, school provides us the latest information about the universities across Australia.

After two years studying in Rochedale State High School, we have achieved excellent results throughout our senior board subjects and we feel more and more confident for our future studying in university. Meanwhile, experiencing a variety of Australian ways of life with our homestay and many local friends, we feel welcomed and loneliness and unhappiness are things of the past. At last, as a member of the international students here, I would like to thank all the teachers and staffs for the help to all the works we've been doing and we believe that the future of Rochedale State High will become more and more prosperous.

James (International Student)

Letter Two

Hello! How are you? I'm good but I'm sad so much. I came to Rochedale State High School about a year ago... Time went by very very first. Thank you really so much for welcoming me to your school and your country Australia. I couldn't speak English well but I have been enjoying speaking English for this year. You are such a kind and nice people and teaches. I was nice to meet you. I was really glad. Thank you for looking after me all the time. I had a lot of wonderful day. I will miss you heaps. I want to come to RSHS again and I really want to see you again....I make sure I will do that...I think there are great students and great teachers at RSHS...

Thank you for everything. I will never forget about you. To stay Australia and come to this school was best thing in my life. I was really happy to meet you. Thank you so much. Have a good time, please take a good care!! See you again.

Saori (Study Abroad Student)

THE PEOPLE, THE PLACE AND IT'S PROFILE

SCHOOL PHILOSOPHY

"Performers for every stage expressing talents in every field" is the vision that shapes teaching, learning and assessment at Rochedale State High School. This vision for our students is underpinned by our school motto of '**Integrity and Achievement**', which captures the spirit of our students as they strive for and achieve their individual successes. At Rochedale S.H.S. each individual is encouraged and supported to learn and grow academically, socially, physically and creatively. Rochedale High consists of students, parents, staff and community who work together and value **Success, Integrity, Participation, Openness and Equality**.

All Students are fully integrated into our friendly and welcoming community and have identified the following benefits of completing their secondary education at Rochedale High:

- **Smaller classes providing for greater attention to the individual;**
- **Relaxed friendly atmosphere in which students and staff interact in an open and supportive manner;**
- **Experienced and knowledgeable staff.**

LOCATION

Rochedale State High School has a student population of 780 and is conveniently located on the southern boundary of Brisbane City with direct access to the city (20 minutes) via the Eight Mile Plains Bus Exchange on the South East Busway which is located approximately one kilometre from the school

The school is situated on 10 hectares of rural land and surrounded by trees, native bird life, wild life and small crop farms. As such Rochedale enjoys a country environment just minutes from the bustling South East Freeway and Brisbane City. In addition, the surf beaches and golden sands of the Gold Coast are only a forty-five minute bus trip south.

DISTINCTIVE PROGRAMS

Rochedale High has Development Programs in the areas of:

- Science, Mathematics and Technology (including Information Technology and Multimedia, Agriculture and Marine Studies);
- The Arts; and
- Volleyball, Touch.

The integration of technology into the teaching/learning process is a key feature of science and mathematics programs at the school with our 650 students having access to over **200 Internet capable networked computers**.

Languages other than English taught at the school include **Chinese (Mandarin)** and **French**.

ACADEMIC PROFILE

Rochedale High has a strong academic history with students regularly achieving OP 1 scores. The school consistently performs at or above State-wide benchmarks for numbers of students with OP 5 or better. This strong academic profile is a result of quality programs, quality teaching and strategic resource allocation.

SPECIAL FEATURES

- Six Electronic Classrooms;
- Four fully networked computer laboratories with full Internet and e-mail access supported by five strategically located computer pods of 4-6 machines;
- Agricultural Farm focusing on small crops, sheep and dairy cattle breeding;
- Film and Television editing suite;
- Modern air-conditioned Resource Centre (Library);
- Dance Studio;
- Marine Studies program;
- Hospitality dining room and kitchens.

TERTIARY PATHWAYS

Rochedale High supports students in the Tertiary Application Program (T.A.P.) designed to assist all Year 12 students with application to universities and TAFE colleges throughout Australia.

Links with Queensland University of Technology provide **for selected students to undertake first year university studies** whilst completing senior and are complemented by **study tours for international students to all major South East Queensland universities.**

ENROLMENT INFORMATION

Rochedale State High School provides opportunities for prospective students and their parents/guardians to visit our school and gain information regarding enrolment at our school. School tours are welcomed and appointments can be made through telephoning the school office.

THE PEOPLE

Our school is currently staffed with:

Principal

2 Deputy Principals

8 Heads of Department

47 Classroom Teachers

1 Guidance Officer

1 Chaplain

1 School Youth Health Nurse

1 School Development Officer

1 Instrumental Music teacher

10 Teacher Aides

1 Business Services Manager

1 Casual Administration Assistant

1 Janitor

1 Groundsperson

4 AO2 Assistants – 2 part time

1 Laboratory Assistant

8 Auxillary Staff

CURRICULUM

Rochedale State High School offers a diverse curriculum to cater for all students.

ENGLISH

English, English Communication

MATHEMATICS

Mathematics A, B, and C, Pre-vocational Mathematics, Junior Mathematics

TECHNOLOGY

Engineering Studies, Manual Arts, Mechanics in Motion, Manufacturing Processes, Graphics, Hospitality Practices, Home Economics – Food and Early Childhood Studies.

INFORMATION TECHNOLOGY

Accounting, Information Technology Systems (ITS-Multimedia), Business Information Technology, Computer Studies, Digital Media , Electronic Learning & Technology, Business Communication Technology, Business Principles

SCIENCE

Physics, Chemistry, Biology, Agricultural Science, Marine Studies, Marine and Aquatic Practices, Junior Science

THE ARTS

Art, Film, Television and New Media, Music, Dance, Drama, Visual Arts Studies, Multi Arts Studies.

LOTE

Chinese and French

HEALTH AND PHYSICAL EDUCATION

Physical Education, Recreational Studies, Sport Development , Health and Physical Education

SOCIAL SCIENCE

Economics, Study of Society, Modern History, Ancient History, Study of Society and Environment

SCHOOL PROCEDURES

ATTENDANCE

If a student is sick or unable to attend school due to some exceptional circumstances a note of explanation from a parent covering the period of absence must be presented to the Care Teacher on the first day the student returns to school. Alternatively, parents are asked to telephone the school on the day of absence to inform the school. The school will automatically send a letter to parents after three days of unexplained absence.

Students receiving YOUTH ALLOWANCE and ABSTUDY are reminded that unexplained absence from school may result in loss of payments.

Students are reminded that they must remain at school until they either:

- ❖ gain a Senior Certificate, Certificate III or Certificate IV
- ❖ participate in eligible options for two years after they turn 16 or complete year 10 (whichever comes first) or
- ❖ turn 17

Various exemptions apply and can be discussed with the Principal.

LATE ARRIVAL

Students who arrive at school after starting time must report to the school office and sign in. Students are also required to bring a note from a parent explaining the reason for lateness. Students will then receive a late note for class.

Students who are consistently late to school will be required to make up time. Senior students who are late to early starts on Tuesday and Thursday mornings are required to remain at school Thursday afternoons to make up missed class time.

LEAVING THE SCHOOL BEFORE THE END OF THE SCHOOL DAY

Students must present a note from home requesting permission for them to leave school prior to the scheduled finishing time. The note should:

- (a) be dated
- (b) state the student's care group
- (c) give the reason for leaving early
- (d) state the time for departure
- (e) be signed by a parent/guardian.

Notes are to be handed to the Office Staff who will issue a "Leave Early Pass" with the approval from Administration. Prior to leaving the school grounds, students are required to sign out at the Office.

No student is allowed to leave the grounds without permission.

LUNCH PASSES

The school **does not** issue permanent lunch passes. Temporary lunch passes will be issued in emergent situations after consultation with parents/caregivers.

SPORT

Participation in Wednesday afternoon sport is a strong tradition at Rochedale State High School. We value sport as a compulsory part of the curriculum and as such all students are expected to participate. Students are therefore not permitted to go home during sport except in exceptional circumstances. It is requested that medical appointments not be made during sport times.

SICKNESS OR INJURY

Students who become ill throughout the day are to report to the office. Parents will be informed of their student's illness whenever possible. If parent contact is unable to be made, the student will be placed in the sick room. Students are not to enter the sick room without permission. If the sickness or injury appears serious, the ambulance will be called.

LOST PROPERTY

All items of clothing or equipment should be clearly labelled so that property found can be returned to the owner. If property is lost check the Janitor's Office or School Office.

Bags should not be left unattended and all valuables should be deposited in the office for safekeeping. We suggest that students avoid bringing valuable property to school.

JEWELLERY

Students are permitted to wear a wrist watch and **two** pairs of earrings (plain studs or sleepers only). Chains, or any additional jewellery, are not to be worn. Students will be required to remove excess jewellery and it will be deposited for safekeeping at the office. Students may collect it at the end of the Term. Alternatively, a parent/guardian can collect the item from the school.

VALUABLES

Valuable items should not be brought to school unless it is for a specific reason related to a particular lesson. In this case, the item(s) should be taken to the teacher involved at the commencement of the school day. Walkmans, cassette recorders and other music devices etc are **not** to be brought to the school. If required, students can leave valuable items in the office and collect them after school each day.

Mobile Phones: The need for students to bring mobile phones to school should be an exception rather than the rule. If a student chooses to bring a mobile phone to school then they do so on the understanding that:

- (a) The school takes no responsibility for the security of mobile phones;
- (b) Mobile phones must be turned off at all times during lessons.

The school office will make appropriate arrangements in situations where contact between students and parents/caregivers is required during the school day.

Students are reminded that large amounts of money should not be left in school bags. Provision is made at the main office for the safekeeping of monies.

SKATEBOARDS AND SCOOTERS

Skateboards, In-line Skates and scooters are not to be ridden to school and are not permitted on school property.

STUDENT DRIVERS

Students who choose to drive to and from school are expected to do so in a manner that is consistent with safe motoring practices. Drivers are not to convey other students to or from school unless they have obtained permission from their parents and the parents of the passenger.

Students are not permitted to park on school premises. Student drivers are not permitted to drive to sport venues or excursions etc.

SHOULD YOU CHANGE YOUR ADDRESS OR PHONE NUMBER

Please contact the office immediately so that our records are kept up to date. Should we have to contact parents in time of illness or an emergency, it is important that we have current phone numbers.

MEDICATION

Should your son or daughter be prescribed by their medical practitioner to take medication whilst at school the parent must make a written request to the school. Proformas are available from the school.

SCHOOL DAILY ROUTINE

ASSEMBLIES

Monday 9.55 am - Whole School – Community Hall

Year Level Assemblies will be determined by Year coordinators

CLASS TIMES FOR WEEK

LESSON	MONDAY	TUESDAY	WEDNESDAY*	THURSDAY	FRIDAY
Early Start 8.20 – 8.55 am					
Lesson 1	8.55 – 9.25	8.55 – 9.30	8.55 – 9.30 Rolls/Notices	8.55 – 9.30	8.55 – 9.30
Lesson 2	9.25 – 9.55	9.30 – 10.05	9.30 – 10.05	9.30 – 10.05	9.30 – 10.05
Assembly/Care	9.55 – 10:15 Assembly	10.05 – 10.15 Care Group	No Care Group	10.05 – 10.15 Care Group	10.05 – 10.15 Care Group
<u>MORNING TEA 10.15 – 10.45 am (WED 10.05 – 10.30)</u>					
LESSON THREE 10.45 – 11.20 am			10.30 – 11.05		
LESSON FOUR 11.20 – 11.55 am			11.05 – 11.40		
LESSON FIVE 11.55 – 12.30 pm			11.40 – 12.15		
LESSON SIX 12.30 – 1.05 pm			12.15 – 12.50		
<u>LUNCH 1.05 – 1.45 pm (WED 12.50 – 1.45)</u>					
LESSON SEVEN 1.50 – 2.25 pm					
LESSON EIGHT 2.25 – 3.00 pm					

***NOTE:** Alternate Wednesday times operate until Interschool Sport finishes in term 3.

UNIFORM AND STATIONERY SHOP

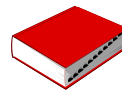
The Parents and Citizens Association operates a Uniform and Stationery Shop. This shop operates throughout the year selling uniforms, stationery, socks and school badges. The hours of business are as follows:

MONDAY and WEDNESDAY from 8.00a.m. to 11.00a.m.
PHONE: 3340 0405



TEXT BOOKS

The school operates a Text, Resource and Equipment Hire Scheme. To ensure that all student needs are effectively resourced T&R amounts are being reviewed by the Finance Committee. All parents and prospective parents will be informed Semester 2, 2008 of the Year Level contributions payable for 2009.



The joining of the Text Resource and Equipment Hire Scheme is voluntary and if parents and carers do not wish to join this scheme appropriate book lists will be provided by the school. The school operates a Text and Resource room which is located in the Communications Block. Students are issued with their texts via their ID cards. The Text and Resource room is open:

MONDAY to FRIDAY 8.00 a.m. – 9.00 a.m. and 1.10 p.m. – 1.40 p.m.

When texts are issued to students they become the responsibility of the student.

ID CARDS

All students are issued with a current ID card at the beginning of each year which allows them to access the Resource Centre and Text and Resource Room for the borrowing of books.

HOW PARENTS CAN CONTRIBUTE

At Rochedale State High School we see parental involvement as playing a valuable and important role in school life.

As a parent you can assist by:

- * Placing your name on the Tuckshop Roster.
- * Attending Parents' and Citizens' Association meetings. The Association meets at the school on the third Tuesday of the month at 7.30p.m.
- * Assisting with Work Placement Programs as an employer.
- * Attending Parent-Teacher Evenings.
- * Ensuring that correct, neat uniforms are worn.
- * Keeping communication channels open with the school
- * Attending Special Functions, for example Awards' Evening
- * Reading the fortnightly Newsletter.

COMMUNICATION

A School Newsletter is sent home every second Tuesday. It is through the Newsletter that the school can keep parents informed on current issues, policies and general "school news". A school calendar with details of significant school events is distributed to each family at the beginning of the school year. Newsletters can also be sent via email. Please contact the school office to arrange this.

SCHOOL POLICIES

HOMEWORK

POLICY

The staff of Rochedale SHS consider that homework enhances the students' ability to learn. Students will be assigned homework in each subject on a regular basis.

PURPOSE

The main purposes for homework are:

- to complete work commenced in class
- to give students a chance to review and practise what they have learned (ie. to consolidate class work)
- to prepare students for the next day's lesson
- to provide opportunities to learn to use resources such as libraries, the Internet, reference books and community facilities
- to allow for more in-depth exploration of topics than possible during class time (ie. to extend students' interest)
- to prepare projects and written assignments
- to help students develop time management, study and organisational skills (ie. to develop good study habits)
- to prepare for assessments and examinations (ie. to revise class work)

TYPES

Homework is not only written work but includes review of classwork, reading, oral or practical work.

Homework consists of any work set by the class teacher or the student's own study. Some types include: written work (free or structured), oral work, reading (detailed or browsing), summarising, memorising, assignment/project work, study, assessment preparation etc.

In practical subjects or when practical topics are being taught homework may involve practising skills, reviewing the day's lesson, preparing for tomorrow's lesson (i.e. organising equipment and materials) or updating a workshop logbook.

TIMES

As a guide students should undertake the following times per day:

Year 8	- 1-1½ hours
Year 9	- 1-1½ hours
Year 10	- 1-2 hours
Year 11	- 1-2½ hours
Year 12	- 1-2½ hours

The amount and type of homework will also vary according to the student's age, learning needs and subject choice.

HOMEWORK DIARY

Each student is issued with a school Homework Diary in which the homework set for the night is to be recorded. The book may also be used by staff and parents as a means of communicating short memos to each other relating to homework requirements or other school issues. Student diaries are the responsibility of the student and subsequently replacement copies will cost \$5.50 which is payable at the school office.

PARENT/CAREGIVER SUPPORT STRATEGIES

The following strategies can be employed to encourage your student(s):

- request that your student(s) show you what work has been done in class; what notes have been taken; what handouts have been given; what worksheets have been given; what chapter of the text they are working on; what exercises (problems) have been set.
- check where student(s) write down their homework and assignment dates and check their assessment planner. (All students are issued with a diary through the Text & Resource scheme)
- assist in setting up a wall planner which takes into account all subjects, homework tasks including assignment due dates, other commitments and birthdays.
- provide a specified space in which student(s) complete their homework and develop a regular schedule that takes into consideration school, sport, social and part-time work commitments.
- encourage regular reading and review of class notes and relevant text and other materials.
- assist them in developing an individual assessment schedule so that they can plan to meet assessment timelines. A year level assessment schedule is provided early each semester to students to assist in developing study timetables.

PART-TIME WORK

Students who have part-time jobs should ensure that a balance is arrived at, where time is available not only for part-time work but study, sport, religious, family and social commitments.

Extensive work commitments have the potential to adversely affect school performance.

RESPONSIBILITY

Teachers and parents have an important role in fostering the development of motivation and the desire to learn in students. Ultimately however, students must accept responsibility for their learning and progress.

To support students in their learning and in accepting responsibility for their progress, teachers may from time to time feel it necessary to put in place consequences for incomplete homework or classwork. Consequences will vary dependant upon each individual situation. Persistent failure to meet classwork or homework expectations will result in parent contact and/or referral to the Head of Department.

ASSESSMENT

The following policy applies to all students in all Year levels.

A Specific Requirements

- Assessment must be able to be verified as the student's own work.
- Assessment is to be presented/completed in the normal class period on the due date unless an extension has been granted by the Head of Department or Administration.
- Please note, sufficient class time will be given to complete the basic requirements of any assessment task.

B Extensions will only be granted by Heads of Department or Administration when exceptional circumstances exist, such as:

- extended absence due to illness, supported by a medical certificate or through parental communication on or before the due date.
- absence due to illness or bereavement or other special circumstance on the due date, supported by a medical certificate or through parental communication.

Extensions must be sought at least 48 hours prior to the due date.

In extreme circumstances a phone call by a parent can be made to the Administration of the school to explain the circumstances. This will in no way mean an automatic extension.

Assessment items which have been granted an extension will be assessed and credited towards the student's level of achievement.

C Non-completion of assessment

Students who do not complete an assessment on the due date will:

- be given levels of achievement commensurate with what the teacher has seen during the assignment period in class. Evidence of assignment work in progress, for example, notes, rough drafts must be submitted on the due date.
- be required to complete the assessment item.
- not be given a level of achievement for the subject unless the assessment is completed and handed into the teacher within the term. Items completed after the due date will be corrected and commented on, despite not counting towards final levels of achievement.
- have their names given to the appropriate Head of Department and Administration immediately.
- have their parents notified immediately.

NB ABSENCE ON THE DUE DATE IS NOT A SATISFACTORY EXCUSE FOR NON-COMPLETION OF AN ASSIGNMENT.

EXAMS

For most subjects taught at Rochedale State High School progressive assessment plays a significant part. On some occasions students are unable to complete tests due to illness or serious family circumstances. Where this occurs students will not be penalised provided the following occurs:-

- a) Parents contact a member of the School Administration prior to or on the morning of the day of the test to explain the absence.
AND/OR
- b) A parental note or Medical Certificate is to be supplied by the student to the school to explain the absence.

Where students absent themselves on the day of a test and where the above procedures are not followed, no rating for the test can be allocated.

POLICY AND PROCEDURES FOR SPECIAL CONSIDERATION

EXEMPTION AND SPECIAL ARRANGEMENTS SENIOR SECONDARY ASSESSMENT

Special consideration is the granting of exemption to, or the provision of special arrangements for, students with special needs.

Exemption: In order to ensure the integrity of results reported on Senior Certificates, there is a requirement that no student be exempted from meeting any of the substantive requirements of the syllabus for any reason. However, in cases of special consideration, schools may decide to exempt students from non-substantive subject requirements.

Special arrangements: Special arrangements refer to practical arrangements to vary the conditions under which assessment occurs in order to enable students with special needs to have an equal opportunity to demonstrate their knowledge and skills in a subject.

Students with special needs may include, but are not limited to the following categories of students:

- * students with learning difficulties,
- * students from non-English-speaking backgrounds,
- * students who are Aboriginal,
- * students who are Torres Strait Islanders,
- * students who have a physical impairment,
- * students who have an emotional impairment.

ACHIEVEMENT AND DEVELOPMENT CENTRE

Students Appraised with a Learning Difficulty.

The Achievement and Development Centre (ADC) provides learning support for students appraised with a learning difficulty requiring a Program Type. A student appraised as needing Program Type 3 receives six timetabled lessons a week of study group in the ADC focussing on Literacy, Numeracy and subject support. Program Type 2 and 1 students are able to access before school study group support with ADC teachers, five mornings a week. Our Learning Difficulty students also have access to teacher aides in some of their core classes.

Students Appraised / Education Adjustment Profile due to Low Incidence Impairment

Rochedale State High School is coded to accept students with Autistic Spectrum Disorder (ASD) and Speech Language Impairment (SLI) into our special education class (SEC). We are also a cluster school for students with Physical Impairment. The Achievement and Development Centre provides support for these students through six timetabled lessons of study group, access to social skills and anxiety programs, individualised timetables to support student needs and access to APPs teacher aides in some of their classes. Students with other impairments (Intellectual Impairment, Hearing Impairment and Visual Impairment) are serviced for one hour each week by an Advisory Visiting Teacher and also have access to APPs teacher aides in some of their classes.

SHARED RESOURCES SCHEME

The Shared Resources Scheme provides text and study materials, equipment and other resources necessary for students wishing to participate in the scheme. Exercise books, folders, writing materials, material used in some practical areas, for example Manual Arts or Home Economics, and recreational trips and educational excursions are not included in the scheme. Students undertaking specific jobs in Manual Arts will be required to pay extra if the costing of these jobs is above the average job amount.

Students have textbooks, class notes and handbooks to take home for study whenever this is necessary, and in many cases are issued with those books for the whole of the academic year. For the period that they are needed other materials and books are issued.

The Shared Resources Scheme is endorsed by the Parents and Citizens' Association and has as its main function the reduction in cost for parents of the purchase of texts and resources for the education of their student/s. Additional assistance in the form of a textbook allowance is provided by Education Queensland to the school, on behalf of parents, in a bulk payment.

Reason for the implementation of the scheme

- Textbooks and teaching aids have become very expensive for parents to purchase.
- Students have access to a greater range of textbooks and teaching aids without extra costs.
- Parents are not outlaying money for expensive books which may only be needed for a short time each week.
- All students in the scheme have their textbooks and equipment from the beginning of the School year assuming the necessary charges have been paid.
- The total cost to parents is significantly less than the cost if each student buys his/her own texts and equipment.
- The School is able to purchase in bulk and thus attract significant discounts which can be used to purchase additional learning materials

Is the scheme compulsory?

- Parents/guardians are under no obligation to join the Text, Resource and Equipment Hire Scheme, participation is entirely voluntary. However, because the scheme represents good value almost all parents have indicated their willingness to join the scheme.
- Non-participating families will be required to pay a charge for the use of resources and equipment and will not be issued with textbooks or resources.
- A complete list of all textbooks needed with current prices is available from the school administration if you decide not to participate in the scheme.

Application for consideration

Parents may apply for consideration in relation to an extended period of time over which to honour the calculated charges. If approved the scheduled payments must be received by the School in accordance with the agreement. A condition of the granting of consideration is that the Government Textbook Allowance be assigned to the School. School References and Exit Statements are only issued to students whose scheduled charges are fully paid.

Student transfers

Students leaving the School during the year are required to complete a “Clearance Form” and to return ALL BOOKS, RESOURCES and EQUIPMENT before a transfer is given. A pro-rata refund will then be forwarded within fourteen days to the parent/guardian of the student concerned.

SPECIAL NOTES

- Students cannot be issued with any Textbooks, Resources or Equipment until the FULL AMOUNT OWING is paid (unless an Application for Consideration has been approved).
- Students losing a book will be asked to replace the book or pay the full price of the book before a new one is issued. Wilfully damaged books will have to be replaced at full cost to parents. Students habitually damaging books may be excluded from the scheme.
- The scheme provides each student with a Student ID Card and School Diary. Lost or Stolen cards are to be purchased by the student at a cost of \$5.00 each.
- Monies for non-education activities cannot be accepted by the school unless all financial accounts at the school have been settled.

FUNCTIONS AND CEREMONIES

Rochedale State High School has a strong tradition of celebrating student achievements and of providing a broad range of extra curricula opportunities for students. Some of our ceremonies and school functions include:

- Senior Student and Leadership Inductions
- Rochedale Challenge
- School Tours
- Parent Teacher Evenings
- Subject Selection Night
- Australian Maths Competition
- Australian Science Competition
- Subject Excursions
- Arts Expo
- Awards Night
- Sports Awards
- Senior Graduation
- Senior Formal
- Performing Arts Showcase
- Agricultural Science Show Exhibition
- Open Day
- Ski Trip